



Office of the City Manager

CONSENT CALENDAR

April 11, 2023

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Scott Ferris, Director, Parks Recreation & Waterfront

Subject: Contract No. 10785 Amendment: West Coast Arborist, Inc for Tree Removal and Pruning Service

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to amend Contract No. 10785 with West Coast Arborist, Inc. for tree removal and pruning service by increasing the contract amount by \$100,000 for a not-to-exceed amount of \$1,290,000.

FISCAL IMPACTS OF RECOMMENDATION

Funding for this contract amendment of \$100,000 is available in the Fiscal Year (FY) 2023 Parks Tax Fund budget allocation (138-52-542-566-0000-000-461-612990).

CURRENT SITUATION AND ITS EFFECTS

The City currently has a contract with West Coast Arborist to perform various tree services, primarily consisting of tree and stump removals and tree pruning throughout the city on the public right of way, street medians, pathways, and in public parks. To date, staff has identified trees to be removed and pruned to maintain a healthy urban forest and to improve public safety. A contract amendment for this work will bring the contract total to a not to exceed \$1,290,000.

BACKGROUND

In September of 2017, the City conducted a competitive bidding process to solicit tree removal and pruning services (Specifications No. 17-11124-C). On September 28, 2017 the City received four bids. West coast Arborists, Inc. received the best score according to the criteria described in the Request For Proposals. The City determined that West Coast Arborist Inc. was a qualified firm and executed contract No. 10785. In March of 2020, the contract terms were extended from November 26, 2020 to November 25, 2022 and the contract value increased from \$640,000 to \$940,000 as provided in Resolution No. 68,189-N.S. In September 2021 the contract value increased from \$940,000 to \$1,190,000 and extended to November 24, 2023 as provided in Resolution No. 70,022-N.S.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The maintenance of the urban forest is essential in meeting the City's Climate Action Goals in the form of carbon sequestration, oxygen production, and storm water retention.

Donation: Memorial Bench at the Berkeley Marina – Sophia Pritzos

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RATIONALE FOR RECOMMENDATION

Staff has identified trees to be removed at various parks, on City paths, and along the public right of way which will reduce the risk of hazardous trees and improve public safety. Staff has also identified trees to be pruned to improve the health and safety of the urban forest. The City does not have the in-house labor or equipment resources to complete these jobs in an efficient manner. Staff determined that West Coast Arborist, Inc. meets the requirements of the contract and this service will expand the capacity to respond to emergencies, such as extreme or prolonged storms.

ALTERNATIVE ACTIONS CONSIDERED

None

CONTACT PERSON

Bruce Pratt, Parks Superintendent, 981-6632  
Dan Gallagher, Senior Forestry Supervisor, 981-6687

Attachments:

1: Resolution

RESOLUTION NO. -N.S.

CONTRACT NO. 10785 AMENDMENT: WEST COAST ARBORIST, INC. FOR TREE  
REMOVAL AND PURNNING SERVICE

WHEREAS, the Urban Forestry Unit of the Parks, Recreation and Waterfront Department contracts with private companies for the removal of public trees that are dead, diseased, dying, hazardous to life or property, or causing substantial property damage; and the pruning of specific public trees to improve their safety and

WHEREAS, on September 28, 2017, the City determined that West Coast Arborists, Inc received the best score according to the criteria described in the Request For Proposals; and

WHEREAS, in March of 2020, the contract terms were extended from November 26, 2020 to November 25, 2022 and the contract value increased from \$640,000 to \$940,000 as provided in Resolution No. 68,189-N.S.; and

WHEREAS, in September of 2021, the contract value increased from \$940,000 to \$1,190,000 and extended to November 24, 2023 as provided in Resolution No. 70,022-N.S.; and

WHEREAS, staff has identified trees to be removed or pruned to improve the health and safety of the urban forest; and

WHEREAS, funding for this contract amendment of \$100,000 is available in the Fiscal Year (FY) 2023 budget from the Parks Tax Fund (138-52-542-566-0000-000-461-612990).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to execute a contract amendment with West Coast Arborists, Inc. in the amount not to exceed \$100,000 for a total contract amount not to exceed \$1,290,000. A record signature copy of said contract amendment to be on file in the Office of the City Clerk.

